

# SmartWorks MFP v6 Menu Tree

## Home Page

**Menu**

**Scanner status**

**User - Current User logged on** (User Accounts on)

**Printer status**

**Copy**

**Scan**

**Copy & Archive**

**Edit**

**Print**

## Functions - Preview

**Copy Preview**

**Scan Preview**

**Copy & Archive Preview**

**Edit Preview**

**Print Preview**

## System settings and maintenance

### Settings

**Program Preferences**

**Printer Settings**

**Scanner Settings**

**File Settings**

**Presets**

**User Accounts**

**Email Settings**

**System Administration**

## Notes

### System Controller Modes

System Mode - Normal operation with SmartWorks MFP

Update Mode - Allows Update and Recovery of the System Mode image

### Overall Preset Philosophy

Settings controlled by Preset are non-hardware dependent.

Printer and scanner dependent settings are controlled separately.

## Home Page

### Menu

Settings

Help

Printer Help

Sleep

Restart

Shutdown

Logout (User Accounts on)

About

### Scanner status

**User - Current User logged on** (User Accounts on)

### Printer status

Ink &Media status

## Home Page

### Copy

#### Print Media

Media Type Roll 1  
Media Type Roll 2 (if present)  
Auto Select (if roll 2 present)  
Retrieve Media Info

#### Preferences

Preview  
    On/Off  
Batch Mode  
    On/Off  
Sets  
    On/Off

#### Preset

Color Photo/Color Graphics/Color Lines  
Grey Photo/Grey Graphics/Grey Lines  
B&W Clean/B&W Dirty/B&W Very Dirty/Blueprint

The following items are defined by the Preset selected

#### Paper Size

Auto  
Auto to nearest standard  
Full Width  
Fixed  
    ISO  
        A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)  
    ANSI  
        A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)  
    ARCH  
        A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)

#### User Paper Size

1...6

#### Copies

1...99

#### Quality

Draft/Standard/High

#### Scale

Auto Scale to roll

1...100...500

ISO

#### Input

A4/A3/A2/A1/A0

#### Output

A4/A3/A2/A1/A0

ANSI

#### Input

A/B/C/D/E/E+

#### Output

A/B/C/D/E/E+

ARCH

Input

A/B/C/D/E/E1

Output

A/B/C/D/E/E1

Auto crop

On/Off

Print Auto Rotate

On/Off

Fine Detail

On/Off

Preset Information

**Green Button**

## Home Page

### Scan

#### Preferences

- Preview  
On/Off
- Batch Mode  
On/Off

#### Preset

- Color Photo/Color Graphics/Color Lines
- Grey Photo/Grey Graphics/Grey Lines
- B&W Clean/B&W Dirty/B&W Very Dirty/Blueprint

The following items are defined by the Preset selected

#### Paper Size

- Auto
- Auto to nearest standard
- Full Width
- Fixed
  - ISO  
A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)
  - ANSI  
A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)
  - ARCH  
A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)

#### User Paper Size

1...6

#### File Type

PDF/Multipage PDF/JPEG/TIFF/PDF-A/DWF

#### Quality

Draft/Standard/High

#### Folder

#### Filename Prefix

Scan

#### Filename Date Stamp

On/Off

#### Email

On/Off

#### Cloud

On/Off

#### Fine Detail

On/Off

#### Preset Information

**Green Button**

## Home Page

### Copy & Archive

#### Print Media

Media Type Roll 1  
Media Type Roll 2 (if present)  
Auto Select (if roll 2 present)  
Retrieve Media Info

#### Preferences

Preview  
On/Off  
Batch Mode  
On/Off

#### Preset

Color Photo/Color Graphics/Color Lines  
Grey Photo/Grey Graphics/Grey Lines  
B&W Clean/B&W Dirty/B&W Very Dirty/Blueprint

#### The following items are defined by the Preset selected

##### Paper Size

Auto  
Auto to nearest standard  
Full Width  
Fixed  
ISO  
A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)  
ANSI  
A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)  
ARCH  
A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)

##### User Paper Size

1...6

##### Copies

1...99

##### File Type

PDF/Multipage PDF/JEPG/TIFF/PDF-A/DWF

##### Quality

Draft/Standard/High

##### Folder

##### Filename Prefix

Scan

##### Filename Date Stamp

On/Off

##### Scale

Auto Scale to roll

1...100...500

ISO

Input

A4/A3/A2/A1/A0

Output

A4/A3/A2/A1/A0

ANSI

Input

A/B/C/D/E/E+

Output

A/B/C/D/E/E+

ARCH

Input

A/B/C/D/E/E1

Output

A/B/C/D/E/E1

Auto crop

On/Off

Print Auto Rotate

On/Off

Fine Detail

On/Off

Preset Information

**Green Button**

Home Page

Edit

Select File



# Home Page

## Print

### Select File

### File

### Print Media

- Media Type Roll 1
- Media Type Roll 2 (if present)
- Auto Select (if roll 2 present)
- Retrieve Media Info

### Print Settings

#### Copies

1...99

#### Quality

Draft/Standard/High

#### Scale

1...100...500

Auto Scale to roll

#### ISO

##### Input

A4/A3/A2/A1/A0

##### Output

A4/A3/A2/A1/A0

#### ANSI

##### Input

A/B/C/D/E/E+

##### Output

A/B/C/D/E/E+

#### ARCH

##### Input

A/B/C/D/E/E1

##### Output

A/B/C/D/E/E1

#### Print Auto Rotate

On/Off

## Green Button

## Home Page

### Copy Preview

Home

Zoom in

Zoom to Extents

Zoom out

### Settings

Copies

1...99

Print Media

Media Type Roll 1

Media Type Roll 2 (if present)

Auto Select (if roll 2 present)

Retrieve Media Info

Print a sample print

### Layout

Deskew

Reset

Apply

Rotation

0 / 90 / 180 / 270

Crop

Reset

Apply

Mirror

On/Off

### Adjustments

Color Change (Color Presets)

Red

0...2

Green

0...2

Blue

0...2

Brightness & Contrast (Color / Gray Presets)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray Presets)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Points (Color / Gray Presets)

Type

Threshold / Standard

Black & White Points

Auto Black & White Points

On/Off

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Rendering Intent (Color Presets)

Absolute White Point/Relative White Point

Threshold (B&W Presets)

Simple / Adaptive

Threshold

Simple

0...255

Adaptive

-10...20

Invert

On/Off

**Save New Preset**

New Preset Name

**Reset**

**Green Button**

## Home Page

### Scan Preview

Home

Delete

Zoom in

Zoom to Extents

Zoom out

### Settings

Save a Copy

### Layout

Deskew

Reset

Apply

Rotation

0 / 90 / 180 / 270

Crop

Reset

Apply

Mirror

On/Off

### Adjustments

Color Change (Color Presets)

Red

0...2

Green

0...2

Blue

0...2

Brightness & Contrast (Color / Gray Presets)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray Presets)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Points (Color / Gray Presets)

Type

Threshold / Standard

Black & White Points

Auto Black & White Points

On/Off

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Threshold (B&W Presets)

Simple / Adaptive

Threshold

Simple

0...255

Adaptive

-10...20

Rendering Intent (Color Presets)

Absolute White Point/Relative White Point

Invert

On/Off

**Save New Preset**

New Preset Name

**Reset**

**Green Button**

## Home Page

### Copy & Archive Preview

Home

Delete

Zoom in

Zoom to Extents

Zoom out

#### Settings

Copies

1...99

Print Media

Media Type Roll 1

Media Type Roll 2 (if present)

Auto Select (if roll 2 present)

Retrieve Media Info

Print a sample print

Save a Copy

#### Layout

Deskew

Reset

Apply

Rotation

0 / 90 / 180 / 270

Crop

Reset

Apply

Mirror

On/Off

#### Adjustments

Color Change (Color Presets)

Red

0...2

Green

0...2

Blue

0...2

Brightness & Contrast (Color / Gray Presets)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray Presets)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Points (Color / Gray Presets)

Type

Threshold / Standard

Black & White Points

Auto Black & White Points

On/Off

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Threshold (B&W Presets)

Simple / Adaptive

Threshold

Simple

0...255

Adaptive

-10...20

Rendering Intent (Color Presets)

Absolute White Point/Relative White Point

Invert

On/Off

**Save New Preset**

New Preset Name

**Reset**

Green Button

## Home Page

### Edit Preview

Home

Zoom in

Zoom to Extents

Zoom out

### Settings

Save a Copy

### Layout

Deskew

Reset

Apply

Rotation

0 / 90 / 180 / 270

Crop

Reset

Apply

Mirror

On/Off

### Adjustments

Color Change (Color files)

Red

0...2

Green

0...2

Blue

0...2

Brightness & Contrast (Color / Gray files)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray files)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Points (Color / Gray files)

Type

Threshold / Standard

Black & White Points

Auto Black & White Points

On/Off

Black Point

0...255



White Point

0...255

Amount (Type = Threshold)

0...5

Rendering Intent (Color files)

Absolute White Point/Relative White Point

Invert

On/Off

**Reset**

Green Button

## Home Page

### Print Preview

Home

Zoom in

Zoom to Extents

Zoom out

#### Settings

Copies

1...99

Print Media

Media Type Roll 1

Media Type Roll 2 (if present)

Auto Select (if roll 2 present)

Retrieve Media Info

Print a sample

#### Layout

Deskew

Reset

Apply

Rotation

0 / 90 / 180 / 270

Crop

Reset

Apply

Mirror

On/Off

#### Adjustments

Color Change (Color files)

Red

0...2

Green

0...2

Blue

0...2

Brightness & Contrast (Color / Gray files)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray files)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Points (Color / Gray files)

Type

Threshold / Standard

Black & White Points

Auto Black & White Points

On/Off

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Rendering Intent (Color files)

Absolute White Point/Relative White Point

Invert

On/Off

**Reset**

Green Button

## Home Page

### Settings

#### Program Preferences

##### Preferences

Preview

**On/Off**

Batch Mode

**On/Off**

##### Units

mm / inches

##### Language

Chinese(S)/Chinese(T)/Czech/Danish/English/Finnish/  
French/German/Italian/Japanese/Korean/Netherlands/  
Polish/Portuguese/Russian/Spanish/Swedish

##### Software Reset Time

1...5...15

##### Functions Displayed

Copy

**On/Off**

Scan

**On/Off**

Copy & Archive

**On/Off**

Edit

**On/Off**

Print

**On/Off**

##### Papers Displayed

ISO

**On/Off**

ANSI

**On/Off**

ARCH

**On/Off**

User Paper Sizes

**On/Off**

Edit User Paper Sizes

User Paper Size 1

Width x Length

User Paper Size 2

Width x Length

User Paper Size 3

Width x Length

User Paper Size 4

Width x Length

User Paper Size 5

Width x Length

User Paper Size 6

Width x Length

**Theme**

Dark / Light

**Slide Menus**

On/Off

## Home Page

### Settings

#### Printer Settings

##### Printer Setup

Set Port

Set New Port by IP

Show Queue

##### Install New printer

##### Remove Printer

##### Inks

##### Printer Maintenance

Print Head Cleaning

Regular Cleaning

Print Test Target

Nozzle Check pattern

Auto Registration Adjustment

Calibration

Detailed Auto Registration

Paper feed Amount Adjustment

##### Printer Monitor

##### Printer Monitor

On/Off

##### Printer Polling

1...2...99s

##### Update Local media Table

Settings

Scanner Settings

dpi

Draft

100...**200**...1200

Standard

100...**300**...1200

High

100...**600**...1200

Scan Speed

100%...**50%**...33%...25%

Post Scan

Eject Media/Hold Media

Scanner Maintenance

Power Save Time

1...**15**...60mins

Calibration

Calibrate

Auto Stitch

Firmware

Engineer Menu (Password Protected)

Adjust Scanner Settings

Motor Speed

Load Delay

Manual Stitch

Paper Staging

Restore Scanner Values

## Home Page

### Settings

#### File Settings

Scan to Folder (Default)

File Compression

Draft

1...**40**...100

Standard

1...**50**...100

High

1...**60**...100



# Home Page

## Settings

### Presets

New Preset

Copy

Create new Preset from

Preset Name

Favourite

On/Off

Display

On/Off

User/Global

User/Global

Quality

Draft/Standard/High

Scan Settings

Paper Size

Auto

Auto to nearest standard

Full Width

Fixed

ISO

A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)

ANSI

A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)

ARCH

A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)

User Paper Size

1...6

Copy Settings

Copies

1...99

Scale

1...100...500

Auto Scale to roll

ISO

Input

A4/A3/A2/A1/A0

Output

A4/A3/A2/A1/A0

ANSI

Input

A/B/C/D/E/E+

Output

A/B/C/D/E/E+

ARCH

Input

A/B/C/D/E/E1

Output

A/B/C/D/E/E1

Auto crop

On/Off

Print Auto Rotate

On/Off

Print Purpose

Photo / CAD

Filter Settings

Brightness & Contrast (Color / Gray Presets)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray Presets)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Point (Color / Gray Presets)

Threshold / Standard

Black & White Points (Color / Gray Presets)

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Threshold Type (B&W Presets)

Simple / Adaptive

Threshold (B&W Presets)

Simple

0...255

Adaptive

-10...20

Color Change (Color Presets)

Red

0...2

Green

0...2

Blue

0...2

Fine Detail (Color / Gray Presets)

On/Off

Scan

Create new Preset from

Preset Name

Favourite  
On/Off

Display  
On/Off

User/Global  
User/Global

Quality  
Draft/Standard/High

Scan Settings

Paper Size

- Auto
- Auto to nearest standard
- Full Width
- Fixed
  - ISO
    - A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)
  - ANSI
    - A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)
  - ARCH
    - A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)
  - User Paper Size
    - 1...6

File Type  
PDF/Multipage PDF/JEPG/TIFF/PDF-A/DWF

Filename Prefix  
"Scan"

Filename Date Stamp  
On/Off

Email  
On/Off

Cloud  
On/Off

Filter Settings

Brightness & Contrast (Color / Gray Presets)

- Brightness
  - 255...255
- Contrast
  - 100...100
- Gamma
  - 0...3

Sharpening (Color / Gray Presets)

- Amount
  - 0...100
- Radius
  - 0...20
- Threshold
  - 0...255

Black & White Point (Color / Gray Presets)  
Threshold / Standard

Black & White Points (Color / Gray Presets)

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Threshold Type (B&W Presets)

Simple / Adaptive

Threshold (B&W Presets)

Simple

0...255

Adaptive

-10...20

Color Change (Color Presets)

Red

0...2

Green

0...2

Blue

0...2

Fine Detail (Color / Gray Presets)

On/Off

Copy & Archive

Create new Preset from

Preset Name

Favourite

On/Off

Display

On/Off

User/Global

User/Global

Quality

Draft/Standard/High

Scan Settings

Paper Size

Auto

Auto to nearest standard

Full Width

Fixed

ISO

A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)

ANSI

A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)

ARCH

A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)

User Paper Size

1...6

File Type

PDF/Multipage PDF/JPEG/TIFF/PDF-A/DWF

Filename Prefix

"Scan"  
Filename Date Stamp  
On/Off  
Email  
On/Off  
Cloud  
On/Off  
Copy Settings  
Copies  
1...99  
Scale  
1...100...500  
Auto Scale to roll  
ISO  
Input  
A4/A3/A2/A1/A0  
Output  
A4/A3/A2/A1/A0  
ANSI  
Input  
A/B/C/D/E/E+  
Output  
A/B/C/D/E/E+  
ARCH  
Input  
A/B/C/D/E/E1  
Output  
A/B/C/D/E/E1  
Auto crop  
On/Off  
Print Auto Rotate  
On/Off  
Print Purpose  
Photo / CAD  
Filter Settings  
Brightness & Contrast (Color / Gray Presets)  
Brightness  
-255...255  
Contrast  
-100...100  
Gamma  
0...3  
Sharpening (Color / Gray Presets)  
Amount  
0...100  
Radius  
0...20  
Threshold  
0...255  
Black & White Point (Color / Gray Presets)

Threshold / Standard  
Black & White Points (Color / Gray Presets)  
Black Point  
0...255  
White Point  
0...255  
Amount (Type = Threshold)  
0...5  
Threshold Type (B&W Presets)  
Simple / Adaptive  
Threshold (B&W Presets)  
Simple  
0...255  
Adaptive  
-10...20  
Color Change (Color Presets)  
Red  
0...2  
Green  
0...2  
Blue  
0...2  
Fine Detail (Color / Gray Presets)  
On/Off

**Edit Preset**

Copy

Select Preset to Edit

Favourite

On/Off

Display

On/Off

User/Global

User/Global

Quality

Draft/Standard/High

Scan Settings

Paper Size

Auto

Auto to nearest standard

Full Width

Fixed

ISO

A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)

ANSI

A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)

ARCH

A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)

User Paper Size

1...6

Copy Settings

Copies

1...99

Scale

1...100...500

Auto Scale to roll

ISO

Input

A4/A3/A2/A1/A0

Output

A4/A3/A2/A1/A0

ANSI

Input

A/B/C/D/E/E+

Output

A/B/C/D/E/E+

ARCH

Input

A/B/C/D/E/E1

Output

A/B/C/D/E/E1

Auto crop

On/Off

Print Auto Rotate

On/Off

Print Purpose

Photo / CAD

Filter Settings

Brightness & Contrast (Color / Gray Presets)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray Presets)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Point (Color / Gray Presets)

Threshold / Standard

Black & White Points (Color / Gray Presets)

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Threshold Type (B&W Presets)

Simple / Adaptive

Threshold (B&W Presets)

Simple

0...255

Adaptive

-10...20

Color Change (Color Presets)

Red

0...2

Green

0...2

Blue

0...2

Fine Detail (Color / Gray Presets)

On/Off

Scan

Select Preset to Edit

Favourite

On/Off

Display

On/Off

User/Global

User/Global

Quality

Draft/Standard/High

Scan Settings

Paper Size

Auto

Auto to nearest standard

Full Width

Fixed

ISO

A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)

ANSI

A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)

ARCH

A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)

User Paper Size

1...6

File Type

PDF/Multipage PDF/JPEG/TIFF/PDF-A/DWF

Filename Prefix

"Scan"

Filename Date Stamp

On/Off

Email

On/Off

Cloud

On/Off



Filter Settings

Brightness & Contrast (Color / Gray Presets)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray Presets)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Point (Color / Gray Presets)

Threshold / Standard

Black & White Points (Color / Gray Presets)

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Threshold Type (B&W Presets)

Simple / Adaptive

Threshold (B&W Presets)

Simple

0...255

Adaptive

-10...20

Color Change (Color Presets)

Red

0...2

Green

0...2

Blue

0...2

Fine Detail (Color / Gray Presets)

On/Off

Copy & Archive

Select Preset to Edit

Favourite

On/Off

Display

On/Off

User/Global

User/Global

Quality

Draft/Standard/High

## Scan Settings

### Paper Size

Auto

Auto to nearest standard

Full Width

Fixed

ISO

A4/A3/A2/A1/A0/A4(L)/A3(L)/A2(L)/A1(L)

ANSI

A/B/C/D/E/E+/A(L)/B(L)/C(L)/D(L)

ARCH

A/B/C/D/E/E1/A(L)/B(L)/C(L)/D(L)

User Paper Size

1...6

### File Type

PDF/Multipage PDF/JPEG/TIFF/PDF-A/DWF

### Filename Prefix

"Scan"

### Filename Date Stamp

On/Off

### Email

On/Off

### Cloud

On/Off

## Copy Settings

### Copies

1...99

### Scale

1...100...500

Auto Scale to roll

ISO

Input

A4/A3/A2/A1/A0

Output

A4/A3/A2/A1/A0

ANSI

Input

A/B/C/D/E/E+

Output

A/B/C/D/E/E+

ARCH

Input

A/B/C/D/E/E1

Output

A/B/C/D/E/E1

### Auto crop

On/Off

### Print Auto Rotate

On/Off

### Print Purpose

Photo / CAD

Filter Settings

Brightness & Contrast (Color / Gray Presets)

Brightness

-255...255

Contrast

-100...100

Gamma

0...3

Sharpening (Color / Gray Presets)

Amount

0...100

Radius

0...20

Threshold

0...255

Black & White Point (Color / Gray Presets)

Threshold / Standard

Black & White Points (Color / Gray Presets)

Black Point

0...255

White Point

0...255

Amount (Type = Threshold)

0...5

Threshold Type (B&W Presets)

Simple / Adaptive

Threshold (B&W Presets)

Simple

0...255

Adaptive

-10...20

Color Change (Color Presets)

Red

0...2

Green

0...2

Blue

0...2

Fine Detail (Color / Gray Presets)

On/Off

**Delete user Preset**

Copy

Select Preset to Delete

Scan

Select Preset to Delete

Copy & Archive

Select Preset to Delete

**Select Default Preset**

Copy

Select Default Preset

Scan

Select Default Preset

Copy & Archive

Select Default Preset

**Export Presets**

**Import Presets**

## Home Page

### Settings

#### User Accounts

##### User Account

On/Off

##### Logon Details -> Use Name

On/Off

##### Logon Details -> Use Password

On/Off

##### Edit User

Select User

User

Password

User / Power User (Not Administrator)

Set User's Scan Folder

On/Off

Folder path

Local

On/Off

Network

On/Off

Type

Server / FTP / FTP (SSL)

Server

Subfolder

User

Password

Domain

Test Network Connection

##### Add User

User

Password

User / Power User

Set User's Scan Folder

On/Off

Local

On/Off

Folder path

Network

On/Off

Type

Server / FTP / FTP (SSL)

Server

Subfolder

User

Password

Domain

Test Network Connection

##### Delete User

### **User Privileges**

- Allow Saving of Preset  
On/Off
- Allow Folder Selection  
On/Off
- Allow Change Filename  
On/Off
- Auto detection of USB drive  
On/Off
- Allow Scan to Email  
On/Off
- Allow Scan to Cloud  
On/Off

### **Power User Privileges**

- Allow Saving of Preset  
On/Off
- Allow Folder Selection  
On/Off
- Allow Change Filename  
On/Off
- Auto detection of USB drive  
On/Off
- Allow Scan to Email  
On/Off
- Allow Scan to Cloud  
On/Off
- Allow Access to Program Preferences  
On/Off
- Allow Access to Printer Settings  
On/Off
- Allow Access to Scanner Settings  
On/Off
- Allow Access to File Settings  
On/Off
- Allow Access to Preset Settings  
On/Off

### **Usage Log**

- User
- Time span
  - Today
  - This Week
  - This Month
  - This Year
  - Custom
- Start Date
- End Date

## Home Page

### Settings

#### Email Settings

Simple Mail Transfer Protocol (SMTP)

SMTP Server

Port Number

Use SSL

On/Off

SMTP Default Login Information

Email Address

Password

Keep Password

On/Off

Domain

Message Settings

Subject

Message Body

Max Attachment Size

Auto Reduce Attachment size

On/Off

**Use Default Email Address for Users**

Set for all Users

On/Off

Set for all Power Users

On/Off

## Home Page

### Settings

#### System Administration

##### Factory Defaults

- Reset All
- Delete All Users
- Delete All User Presets
- Delete All Logs

##### System Update and Recovery (System reboots into Update Mode)

Cancel (System reboots into Normal System Mode)

##### System Recovery

- Choose image
- Install image
- Select Settings to use
  - User Settings / Factory Settings

##### System Update

- Choose image from USB drive
- Install image
- Select Settings to use
  - User Settings / Factory Settings

##### System Information

#### Set Date and Time

##### Date

- Day
- Month
- Year

##### Time

- Minute
- Hour

#### Time Zone